

Chief Executive  
27 AUG 2019

Democratic Services



Appendix A

**HAWICK COMMON GOOD FUND  
APPLICATION FOR FINANCIAL ASSISTANCE**

<p><u>Applicant Details</u> Name and Address of Applicant/Organisation:</p>    <p>Telephone No:</p>	<p>Hawick Pantomime Group</p>
<p>Address to which payment should be made:</p>	<p>As above</p>
<p><u>Activities</u> Please supply a brief description of the activities of your organisation and the benefits it brings to the local community:</p>	<p>Hawick Panto has been performing shows at Christmas time for the Hawick community since 1980. Our aim is always to give the people of Hawick and surrounding areas an evening of entertainment and enjoyment whilst at the same time enabling us to raise money to give to local charities/causes. Since the Group started we have donated well over £100,000 as well as giving several generations of youngsters the opportunity to come along to a live musical production, where they are encouraged to take part (by cheering, booing, responding, singing, etc!). Our group is open to anyone aged 16+ (children under the age of 16 may be invited to take part).</p>
<p><u>Assistance Requested</u> Please indicate the sum requested and the purpose for which it will be used:</p>	<p>In order to help us keep our costs low and thus have more funds to donate, we would be grateful to receive a grant of £1040.00 to cover the storage of our costumes, transportation of costumes and scenery, and advertising. These three items cost us £1014 last year and we expect the charges to rise with inflation annually.</p>
<p>When will the donation be required:</p>	<p>As soon as possible so that we can use them to pay for the above costs for our 2019 show. Storage of costumes is paid monthly and invoices for the other two expenses will be received in January 2020.</p>
<p>If this is a one-off project then please give the following details –</p> <p>Date (s):</p> <p>Estimated total cost:</p> <p>Funds already raised by applicant's own efforts:</p> <p>Funds raised or expected to be raised from other sources (please state sources):</p>	<p>N/A</p> <p>Our Panto this year will run from 10-14 December 2019 with weekly rehearsals from 15 August 2019.</p> <p>£8,000</p> <p>We hold two public fundraisers for each show: back packing and a coffee morning - both usually raise between £300-£400 each. The week of the show we have a raffle with prizes being donated by our members/local firms.</p> <p>Most of our funds comes from our ticket/programme sales. Other funding received would be in the form of sponsorship from local businesses (which we are currently seeking).</p>

<p><u>Other information</u></p> <p>If you have other information which you feel is relevant to this application please provide details including details of any previous assistance given:</p>	<p>We deliberately do everything 'on a shoestring' - for instance, our director, choreographer, sound, lighting technicians, etc do not receive any payment; our costumes are made by ourselves/bought via auction websites or by our own members - in order to allow us to give back as much as we can to the community/local groups.</p> <p>We have been grateful for the grant we received from the Common Good Fund last year which covered the annual cost of our costume storage.</p>
<p><u>Declaration</u></p> <p>I hereby make application for assistance as set out above and certify that the information I have provided is accurate</p> <p>Signed: _____</p> <p>Position Held: Committee Member</p> <p>Date: 26 August 2019</p>	
<p><b>Note: All applications from organisations MUST be accompanied by a copy of the latest audited accounts</b></p>	
<p>This completed form, accounts and any supporting details should be submitted to Judith Turnbull Democratic Services Officer, Scottish Borders Council, Council Headquarters, Newtown St Boswells, TD6 0SA. Telephone 01835 826556</p>	

# HAWICK PANTOMIME GROUP ACCOUNTS FOR Y/E 31 MARCH 2019

		<b>INCOME</b>	<b>11814.15</b>
		<b>BANK INTEREST</b>	<b>5.06</b>
			<b>11819.21</b>
<b>EXPENDITURE</b>			
ACCOUNTS	30		
ENGRAVING	62.5		
LICENCE	40		
BANNERS	68.7		
COSTUMES	342.59		
DONATIONS	1600		
HALL HIRE	1769.16		
STORAGE	624		
TRANSPORT	240		
DVD'S	60		
BATTERIES FOR MICS	78		
FLOATS	255		
PRINTIN	457.75		
ADVERTISING	150		
SCENERY /STAGE COSTS	1200		
INSURANCE	278.78		
SOUND	200		
FRONT OF HOUSE	186.96		
	<b>7643.44</b>		
		<b>PROFIT</b>	<b>7643.44</b>
			<b>4175.69</b>

Hawick Pantomime Group

Year Ended 31 March 2019

**APPROVED ON:** 22nd April 2019

**On behalf of the Committee:**

Gerry Monaghan  
Treasurer

22nd April 2019

**Independent Examiner's Report on the Accounts of Hawick Pantomime Group for the year ended 31st March 2019**

I have reviewed the accounts for the year ended 31st March 2019, which have been prepared by the Treasurer on a receipts and payments basis.

I am satisfied that there are adequate accounting records maintained.

In my opinion, the accounts give a true and fair view of the state of affairs of Hawick Pantomime Group and of its receipts and payments for the year then ended.

Scott Wallace MAAT

22nd April 2019